



www.computershare.com/ups

Name of Current Shareowner(s)

Canton, MA 02021

Address

City, State, Zip

Computershare Holder Account Number

OR

Taxpayer Identification Number

Form 2004 – Request for Conversion of UPS Class A Shares to Class B Shares and Donation to Charitable Organization

Shareowner Instructions: Use this form to request and authorize Computershare to surrender UPS Class A shares for conversion into UPS Class B shares and transfer ownership to the Charitable Organization indicated in Section 3. Class B shares will be issued in certificate form and the certificate will either (a) be forwarded to the Charitable Organization or (b) sold on the Charitable Organization's behalf based upon the instructions provided by the Charitable Organization on the back of this form. Please complete this form, provide the requested information in Sections 1-4, have the Charitable Organization complete the back of the form and acknowledge the assignment of the donation; and upon completion of the form, return to address printed above. If transferring to more than one Charitable Organization, use a separate form for each transfer.

THE undersigned hereby irrevocably assigns and transfers the right to receive said shares, with all interest thereon, to the assignee named below, and the undersigned does hereby forthwith irrevocably assign and transfer: all right, title and interest of the undersigned in and to said shares, with full right in said assignee to receive the same and to give a discharge therefor.

You can only donate whole shares to a Charity. Any residual fraction will remain in your account.

I authorize the donation and conversion of _____ (must be whole shares only) Class A shares to Class B shares and issue the shares to the Charitable Organization noted in Section 3.

Shares Being Assigned:

☐ Check this box if physical certificates are enclosed and list the certificate/receipt numbers below.

	Receipt/Certificate Numbers	Shares to be Transferred
1		
2		
3		

	Receipt/Certificate Numbers	Shares to be Transferred
4		
5		
6		

Charity to which shares are to be donated: (see full registration in Section 6):

Name of Organization

[illegible]

Required Signatures: Current Shareowner(s) — must sign this form and obtain one of the following: A Medallion Signature Guarantee or notarized by a Notary Public.

Notary Public

Signature of Notary Public & affix stamp

Date Notarized _____

IMPORTANT: CHARITABLE ORGANIZATION MUST COMPLETE BELOW

TO BE COMPLETED BY THE CHARITABLE ORGANIZATION

We accept the Irrevocable Assignment of _____ UPS Class B Common Stock shares from donor shown in Section 1.

- ☐ We elect to sell all of the Class B shares upon conversion. **Please mail a check for the net proceeds (less \$15 transaction fee, plus \$0.12 per share trading fee) directly to the Charitable Organization's address below.**
- ☐ We elect to hold Class B shares registered in the name of the Charitable Organization. **Please mail the certificate directly to the Charitable Organization's address below.**

CHARITABLE ORGANIZATION INFORMATION

Name of Charitable Organization

[illegible]

Address

[illegible][illegible][illegible]

City, State, Zip

[illegible]

Contact Phone No.

$$\left[\begin{array}{ccc|ccc} \square & \square & \square & - & \square & \square & \square & - & \square & \square & \square & \square \\ \square & \square & \square & & \square & \square & \square & & \square & \square & \square & \square \\ \square & \square & \square & & \square & \square & \square & & \square & \square & \square & \square \end{array} \right]$$

Taxpayer Identification Number

Authorized Signature of Charitable Organization

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Information and Instructions:

1. This form is to be completed to convert UPS Class A shares to UPS Class B shares and then transfer shares to a Charitable Organization. No action will be taken unless you validly complete all required information. Should you omit any information, you will be notified by a reject letter that no action has been taken and you will be required to complete the form or submit a new form with the required information.
2. One UPS Class B share will be issued for each UPS Class A share that you validly convert. No fractional shares will be converted to Class B.
3. The sale of shares donated to the Charitable Organization will be subject to a transaction fee. A check will be mailed to the Charitable Organization for the net proceeds, less this transaction fee.
4. Shareowner must complete all sections on the front of the form and Charitable Organization must complete and acknowledge all sections on the back of the form before submitting.
5. The conversion and transfer of UPS Class A Shares to UPS Class B shares is a permanent and irreversible transaction. Once UPS Class A shares are converted, they cannot be converted back to UPS Class A shares.
6. Charitable Organization should acknowledge receipt of shares in letter to shareowner.
7. If you have any questions, please contact Computershare's toll free number 1-888-663-8325 or visit our website www.computershare.com, and select Employee Online.

Please retain a copy of this form for your records.